

2025 Lesson Study Summer Institute Registration

Deadlines:

	Session:	June 16-20	Aug 4-8
Register online: LSAlliance.org/registration.html		May 30	July 18
Submit this form: info@LSAlliance.org		May 30	July 18
Submit payment by check or purchase order		June 10	July 25

Payment: Submit check or money order to: **Lesson Study Alliance, 5055 S Dorchester Ave., Suite 305, Chicago IL 60615-3015.** Our vendor number with the Chicago Public Schools is 97110.

School or organization name: _____

Address: _____

Name & phone number of the primary contact: _____

Cost: \$2820 + travel* (see footnote) per team of 3 to 6 persons (4-5 is recommended)

The cost includes follow-up support for your research lesson during the school year. Teams outside the Chicago area should contact us at 773-888-3404 or info@LSAlliance.org for a quote.

Total registration cost: _____ (include travel* if applicable)

Persons registering – maximum of 6 (please mark an “x” next to the primary contact):

<u>Summer</u> email address (please type or print clearly)	Name	Title or grade level for 2024-2025

* Travel costs for follow-up support from Lesson Study Alliance must be paid as part of the registration fee. **There is no charge for schools within 1.5 hours’ drive of downtown Chicago.** Other schools should contact us at info@LSAlliance.org for a fixed quote.

Lesson Study Summer Institute

Memorandum of Understanding

If you believe this form does not apply to you, or if you have questions, please call Tom McDougal at Lesson Study Alliance, 773-888-3404 to discuss it.

Lesson Study Alliance is committed to promoting and supporting the effective use of lesson study to improve teaching and learning. To preserve the integrity of the process, we ask that each team member, and the school principal, commit to certain principles.

I. To confirm everyone's awareness and commitment to those principles, we ask that each team member send an email to **info@LSAlliance.org** including the following:

Name

Summer email address

School name

and the following statement:

I understand that partial attendance by a member disrupts the work of the whole team. Therefore, I commit to participating fully in the 4½-day institute, including whole-group, team, and individual activities.

II. We also ask that the **school principal** send an email message to **info@LSAlliance.org** with this statement:

As principal of [SCHOOL NAME], I will ensure that the team is able to complete its lesson study work during the following school year by providing release time as needed for all members so that the team can jointly observe the research lesson and discuss it afterwards (approximately 3 hours total). To maximize the benefit to my school, I will also free as many additional teachers as practical to observe and discuss the lesson.

III. **Follow-up support.** Lesson Study Alliance staff will facilitate the team's research lesson during the school year, unless the team requests otherwise, including: facilitating a briefing before the lesson; observing the lesson and collecting data; moderating the post-lesson discussion; and providing final comments. To cover our travel expenses, there is an additional charge, which must be paid as part of the registration fee, for schools beyond 1.5 hours' drive of downtown Chicago.